
Spring semester 2019

*Admission guideline for international students,
Graduate School*



September, 2018

CHANGWON NATIONAL UNIVERSITY

1. Majors

Division	Department	Major	Course			
			Master	Doctor	Combined M & D	
Humanities & Social Science	Korean Language & Literature		●	●		
	English Language & Literature		●	●		
	German Language & Literature		●			
	French Language & Literature		●			
	History		●	●	●	
	Education		-	-	-	
	Philosophy		●			
	Special Education		●	●	●	
	Early Childhood Education		●			
	Law		●	●		
	Public Administration		●	●		
	International Relations		●			
	Chinese Studies		●			
	International Trade		●	●	●	
	Business Administration		●	●		
	Economics & Financial information		●	●	●	
	Natural Science	Mathematics & Statics		●	●	
Physics		●	●	●		
Chemistry		●	●	●		
Food & Nutrition		●	●	●		
Clothing & Textile		●	●	●		
Biology & Microbiology		●	●	●		
Biochemistry & Health Science		●				
Nursing Science		●				
Engineering	School of Mechatronics Engineering		Mechanical engineering	●	●	●
			Mechanical design and manufacturing	●	●	●
			Electrical engineering	●	●	●
			Electronic engineering	●	●	●
			Control and instrumentation	●	●	
	Computer Engineering			●	●	●
	School of Advanced Materials Engineering		Advanced metallurgical and materials Engineering	●	●	●
			Convergence materials science and engineering	●	●	●
	Industrial & Systems Engineering			●	●	
	Environmental Engineering			●	●	●
	Chemical & Systems Engineering			●	●	●
	Civil Engineering			●	●	●
	Architectural Engineering			●	●	●
	Information & Communication Engineering			●		
Architecture			●			
Naval Architecture and Marine Engineering			●			

Division	Department	Major	Course		
			Master	Doctor	Combined M & D
Art	Music		●	●	
	Fine Arts		●		
	Industrial Design		●	●	
	Physical Education		●	●	
	Dance		●		
Academy-research cooperation course, <u>Korea Institute of Machinery & Materials</u>	School of Mechatronics Engineering	Mechanical Engineering	●	●	●
	School of Advanced Materials Engineering	Advanced Metallurgical and Materials Engineering	●	●	●
		Convergence Materials Science and Engineering	●	●	●
Academy-research cooperation course, <u>Korea Electro technology Research institute</u>	School of Materials Science & Engineering	Mechanical Engineering	●		
		Electrical Engineering	●	●	●
		Electronic Engineering	●	●	●
		Control and Instrumentation	●	●	
	School of Advanced Materials Engineering	Advanced Metallurgical and Materials Engineering	●	●	●
		Convergence Materials Science and Engineering	●	●	●
	Physics		●	●	●
	Chemistry		●	●	
Information & Communication Engineering		●			
Academy-research cooperation course, <u>Institute of ceramic engineering & technology</u>	School of Materials Science & Engineering	Advanced Metallurgical and Materials Engineering	●	●	●
		Convergence Materials Science and Engineering	●	●	●
Academy-research cooperation course, <u>Korea institute of industrial technology</u>	School of Mechatronics Engineering		●		
Departments' cooperation Course	Biotechnology		●	●	
	Advanced Materials & Nano Science		●	●	●
	Bio information		●	●	
	Eco-friendly Marine plant FEED engineering		●	●	●

○ All courses based on Korean, you should consult with department about English program

2. Qualification

1) Basic qualifications

○ Nationality

- Foreign nationals whose parents are both foreigners or
- Foreign nationals who have complete whole university program(included pre -university programs with elementary-middle- high school) in foreign country.

○ Language ability : Applicant must satisfy the one of following condition

- TOPIK(Test of Proficiency in Korean) 3 grade or higher
- TOEFL 550, iBT 80, IELTS 5.5, TOEIC 710 or higher
- A recommendee by academic advisor of CWNU or by president from cooperative university signed agreement for recruitment of students

2) Academic qualifications

	Qualification
Master	Those who have completed or are due to complete a B.A.(Bachelor of Arts) degree.
Doctor	Those who have completed or are due to complete an M.A.(Master of Arts) degree
Combined Master & Doctor	Those who have completed or are due to complete a B.A.(Bachelor of Arts) degree with recommendation of academic advisor
Academy-research cooperation course	1) Korea Institute of Machinery & Materials / Korea Electro technology Research institute : Those who work in each institute and is recommended by the dean of institute of academy-research cooperation 2) Institute of ceramic engineering & technology / Korea institute of industrial technology: Recommendation from the dean of institute of academy-research cooperation

3) Notes

- Applicant should complete their ongoing degree by the end of February, 2019.
★Applicant who can't complete the degree course within the end of February 2019, cause of the difference of academic schedule, should submit the confirmation letter written by president of previous school.
- Applicants who have double nationality can't apply for this admission
- Applicants how are nationals of a country that speaks English as their native language or legal language can apply for a this admission without above language ability

3. Admission procedure

1. Online application (Oct. 8, 2018 ~ Nov. 2, 2018 18:00) www.studyinkorea.go.kr

2. Submission of requirement & payment of application fee (by Nov. 2, 2018 18:00)

3. Department Screening (Nov.13, 2018 ~ Nov.14, 2018)

4. Notification of successful applicants (Nov. 30, 2018)

5. Registration (Jan. 2, 2019 ~ Jan. 4, 2019)

6. Visa application

7. Entry

4. Admission Schedule

Classification	Date and Time	Location and Remarks
Online application		www.studyinkorea.go.kr
Submission requirements & Payment of application fee	Oct. 8.(Mon), 2018 ~ Nov. 2.(Fri), 2018 18:00	[By Mail] Office of International Affairs, Changwon National University 20 Changwonuiv. Road, Changwon, Gyeongnam, 51140, South Korea. [In Person] Office of International Affairs(#86Building), CWNU
Department Screening	Nov. 13. (Tues), 2018 ~ Nov. 14. (Wed), 2018	Documents screening
Announcement of Successful Applicant	Nov. 30.(Fri), 2018	www.studyinkorea.go.kr
Registration Notice (Print Out)	Jan. 2.(Wed), 2019 ~ Jan. 4.(Fri), 2019	CWNU website (http://eng.changwon.ac.kr , http://chi.changwon.ac.kr)
Registration (Tuition Payment)	Jan. 2.(Wed), 2019 ~ Jan. 4.(Fri), 2019 16:00	1) If you don't register this period, your admission will be cancelled. 2) If you need to remit the tuition fee to CWNU from home country, you must complete wire transfer by Dec. 27 (Thurs), 2018

5. Required Documents

1) Documents list

No	Required Documents	Course			Remarks
		Master	Doctor	Combined M & D	
1	Application (<i>Format #1</i>), Self-Introduction (<i>Format #2</i>), Study Plan(<i>Format#3</i>)	○	○	○	online application
2	Degree or Graduation Certificates (or to be granted), Official Transcripts for the undergraduate course	○		○	Academic records verification document ; submit by Feb.28(Thurs), 2019 (Only successful applicants)
3	Degree or Graduation Certificates (or to be granted), Official Transcripts for M. A. degree course		○		
4	A copy of Family Register & Identification Card , including the applicant and parents	○	○	○	Residents in Korea should submit copy of alien registration card
5	A copy of passport	○	○	○	
6	Certificate of language test (TOPIK, TOFEL, TEPS, IELTS, TOEIC)	○	○	○	As applicable
7	Letter for academic record verification (<i>Format #4</i>)	○	○	○	With applicant's signature
8	Letter of Recommendation(Submit the one of followings) ① Letter of grantor pledge by academic advisor of CWNU (<i>Format#5</i>) ②Letter of Recommendation by president, if you are a recommendee from cooperative university signed agreement for recruitment of students ③Letter of Recommendation the academic advisor from applicant's degree granting institution(<i>Format#6</i>)	○	○	○	If applicable
9	Financial affidavit document ①General applicant: A statement from the sponsor's (<i>Only applicant or parents, spouse</i>) bank verifying that more than \$18,000	○	○	○	Issued within 30days prior to the submission date
	② Certificate to grant scholarship (<i>Format #7</i>)	○	○	○	If applicable
10	Affidavit of Support(<i>Format #8</i>)	○	○	○	
11	Portfolio of Artwork &Written pledge(<i>Format #11</i>)	○		○	Only applicants of Fine Arts or Industrial Design
12	Combined Master & Doctorate course academic advisor's letter of recommendation in Changwon National University(<i>Format #9</i>)			○	
13	Research Study Plan(<i>Format #10</i>)			○	

2) Notes for required documents

- You should submit all original required documents to prove your qualification and to prepare student visa as followed above list by **November 2, 2018**
- Applicant who acquired the degree in other countries should submit **an academic records verification** document

A. Requirement : Applicant should submit the one of ①,②,③ required documents

(It should be notarized in English or Korean)

- ①Apostille Certificate of academic document
- ②Verified by the Korean embassy in other countries or the embassy in Korea
- ③Confirmation from the China Academic Degree & Graduate Education Development

(Only for applicants who hold a degree from universities in China)

- Certificate of academic background : China Higher-education Student Information (www.chsi.com.cn)
 - Certificate of degree : Chinese Academic Degree Graduate Education (www.cdgc.edu.cn)
 - Confucius Institute in Seoul (www.cis.or.kr, +82-2-554-2688)
- ※ It takes about 30 days

B. Deadline : February 28(Thurs), 2019 < If you need to apply student visa, the deadline may be changed >

○ **To verify the family relationship, applicant should submit the official document like below.**

A. Chinese : Certificate of family relationship (notarized in English or Korean), Hokubu

B. Others : Birth certificate or certificate of family relationship

C. In case of parent's death or divorce, you have to submit the additional certificate of death or divorce

○ An applicant who is currently studying previous course, should submit the certificate of a degree to be granted and then submit original Certificate of degree or graduation to apply students visa, **by : February 28(Thurs), 2019**

○ Statement of Financial Affidavit: It should be deposited with minimum \$18,000 as sponsor's name (Applicant or parents, spouses)

★ Must be issued within 30 days prior to the submission date

★ If you have scholarship from school or professor, the amount should be minimum \$18,000, otherwise you should submit sponsor's bank balance certificate additionally

○ If you take any official test of Korean (TOPIK) or English within the period of application, you should verify it with application of the test. Then you must submit original certificate **by Nov. 30, 2018**. If not, CWNU will reject or cancel your admission. (For the valid date of language test certificate, it is acceptable within the application period)

○ Except these requirements, CWNU can ask to submit additional documents to verify facts.

○ All applicants keep watching the website (<http://eng.changwon.ac.kr>) and email to confirm the submission and progress of admission.

○ If you apply Dept. of Fine Arts, Industrial Design, you must submit the Portfolio of Artwork

If you apply Dept. of Music, you must submit the Portfolio of Verification of Performance Career

※ Dept. of Fine Arts 'Format : 5inch *7inch, 10 artworks

※ Dept. of Industrial Design Format : 5inch *7inch, 3 artworks (only artworks made in recent 3 years)

6. Applicant's screening

1) Assessment Method : Document screening

2) Assessment: GPA, Scholastic aptitude, Korean & English language proficiency, Etc.

7. Application Fee

1) Fee: 50,000KW (Dept. of Fine Arts, Music, Industrial Design<MASTER> : 80,000 KW)

*Applicants who graduated cooperative universities are exempted to pay application fee

2) How to pay : pay in cash or *wire transfer when you submit the requirements **by Nov. 2, 2018(18:00)**

8. Important Notes

- 1) Applications to more than two departments and simultaneous admission to more than two universities are not allowed.
- 2) Once the application ID has been formally received, any change to or cancellation of the application will not be allowed. In addition, the department or major to which you applied cannot be altered.
- 3) Changwon National University is not responsible for the problems caused either by mistakes in inputting information or by any missing documents.
- 4) Admission may be rescinded if the information applicants provided in their applications and required documents is found to be false or if the documents themselves are forged. If it is determined that admission was obtained by dishonest means, after entrance into CWNU or the degree of sub-course (Bachelor's or Master's degree), subsequent academic achievements will not be seen as either appropriate or legal.
- 5) Those who do not submit required documents, fail in meeting the requirements for admission, or do not pay the application fee will not be granted admission.
- 6) No submitted documents will be returned, and all application fees are nonrefundable.
- 7) Grades of the entrance test are to be kept confidential.
- 8) Applicants are required to ascertain whether or not their documents arrive prior to the deadline and are responsible for any problems caused by missing documents.
- 9) The applicant's contact information (mobile phone number) should be included with the application. If any information changes during the admission period, please report it to the office of International Affairs (☎055-213-2633). Applicants are responsible for problems arising from disconnected calls.
- 10) Notifications during the admission period are not given personally. All notifications will be available only on the CWNU website.
- 11) Matters not described here are in accordance with the general regulations of CWNU governing admission and academic affairs.

9. Notification of Successful Applicant

1) Notification

a. Date : Nov. 30(Fri), 2018

b. Place : CWNU website or www.studyinkorea.go.kr

c. Registration : **Jan. 2(Wed), 2019 ~ Jan. 4(Fri), 2019 16:00**

d. Print out of Registration fee notice : **Jan. 2(Wed), 2019 ~ Jan. 4(Fri), 2019 16:00**

2) Notes

- **Print out of Registration fee notice** : www.changwon.ac.kr
- Successful applicants are required to register only in cash within the designated period.
- [If you need to remit the tuition fee to CWNU in overseas, you must remit the tuition fee by Dec. 27 \(Thurs\), 2018](#)
- Successful applicants are required to complete the registration within the specified period.
If not, your admission may be rescinded.
- If successful applicants cannot get student visa, the tuition fee would be refunded but the refund commission fee is for applicants.
- After starting of fall semester(March 5, 2019), applicant cannot get full refund. According to the regulation of CWNU, applicant can get refund.

3) Tuition

(Based on 2018)

College(Dept.)	Tuition 1	Tuition 2	Total
<i>Humanities, Social Science</i>	399,500 KRW	1,525,500 KRW	1,925,000 KRW
<i>Natural Sciences, Physical Education</i>	408,500 KRW	1,909,500 KRW	2,318,000 KRW
<i>Engineering, Arts</i>	437,000 KRW	2,074,000 KRW	2,511,000 KRW

4) Scholarship

Scholarship	Amount
<i>Entrance Scholarship</i>	a. Full scholarship to all who continue his/her degree program in our school
	b. All of tuition 2 to applicants: 1) who achieve over 4 grade of TOPIK or 2) who achieve over IBT 90, TOFLE577, TOEIC 830, TEPS 610, IESTS 6.0
<i>Academic Excellence Scholarship</i>	80% of international students will be awarded 3 levels scholarship in order of merit establish by their G.P.A in previous semester.(70%) + TOPIK or English Test< IBT, IELTS, TOFLE, TOEIC, TEPS >(30%)

10. Remittance account information (for application fee & tuition fee)

- 1) BANK NAME : National Agricultural Cooperation Federation
- 2) DEPOSITOR : Changwon National University
- 3) ACCOUNT NUMBER : 848-01-023572
- 4) Swift Code : NACFKRSEXXX
- 5) Branch Name : Changwon National University Sub- Branch
- 6) Branch Address : 20 Changwondaehak-ro, Changwonsi, Gyeongsangnamdo, South Korea
- 7) The remitter has to be written your full name.

Email : admission@changwon.ac.kr **FAX**: (82)-55-213-2639

11. Dormitory

1) Fee

(Based on 2018)

Building	Subject	Type	Stocked utilities	Meal (Weekday)		Total (16weeks)
Dorm. 1~3 (#A)	Male & Female	twin room	desk, chair, closet, single bed, telephone, radiator, internet lan	0		391,020
				1 meal	208,000	599,020
				2meals	360,000	751,020
				3meals	516,000	907,020
Dorm. 4 (#B)	Female	Apartment type (6/households, twin room)	desk, chair, closet, single bed, telephone, radiator, internet lan, bathroom, living room	0		500,460
				1 meal	208,000	780,460
				2meals	360,000	860,460
				3meals	516,000	1,016,460
Dorm. 5~6 (#C)	Male & Female	twin room	desk, chair, closet, single bed, telephone, radiator, internet lan, bathroom	0		599,640
				1 meal	208,000	807,460
				2meals	360,000	959,640
				3meals	516,000	1,115,640
Dorm. 7 (#D)	Male & Female	twin room	desk, chair, closet, single bed, telephone, radiator, internet lan, bathroom	0		612,780
				1 meal	208,000	820,780
				2meals	360,000	972,780
				3meals	516,000	1,128,780

- You should choose the dormitory type, number of meals in the application, with reference to the dormitory guidelines. If you do not, your dormitory will be designated as type A.

3) Dormitory Fee: Payment and Details

- The dormitory fee is for one semester(16 weeks), and for the summer and winter vacation periods, you are required to apply and pay according to separate plans.
- Food tickets are available for supplementary meals.
- The payment is due within 3 days of entering Korea.

4) Notes

- If you do not want to stay in the dormitory, you should submit a report of change of abode and get the permission of the Dean of International Affairs.
- While moving, you are required to submit a medical report (the items include hepatitis and tuberculosis).
- For 1 week in the summer/winter vacation(during the entering limitation period), all students can't live dormitory

12. Students Visa

- 1) Applicants overseas should directly apply for students visa to Korean Embassy .
- 2) We will send the certificate of Admission to applicants. Applicant must apply for the students visa to the Korean Embassy with all the required documents.

13. Student Insurance

- 1) In case of emergency or unpredicted accident, all new students must buy the international students insurance upon entering the university during studying period (In case of death, disease, accident) will be entitled to receive the coverage amount of over \$10,000). If the applicant already is insured in his/her home county, the insurance policy should be submitted to the Office of International Affairs
- 2) The information involving insurance will be noticed in Orientation; the insurance fee which is good for 1year, is about 130,000won(insurance company).
- 3) If you don't have any insurance policy, CWNU will not give scholarship or any support.

Contact Information
<p>Office of International Affairs, Changwon National University 20 Changwonuniv. Road, Uichanggu, Changwon , Gyengsangnamdo, Korea (51140)</p> <p>TEL: 82-55-213-2633 FAX: 82-55-213-2639</p> <p>Email: admission@changwon.ac.kr Website: www.changwon.ac.kr</p>